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## Education

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### Bachelor of Science in Business Administration

Major: Accounting  
Oklahoma State University

Expected May 2027  
GPA: 3.65

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## Accounting Experience

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### Intern

City of Stillwater, Oklahoma

May 2024 – Present  
Stillwater, OK

- Analyze department spending for annual report and budget request.
- Reconcile expenses across a five person team using SAP Concur.
- Improve expense reporting process by approximately 15%.

### Office Assistant

Dental Depot

August 2023 – May 2024  
Stillwater, OK

- Implemented automated billing system for billing and accounting team.
- Managed appointment calendars for six technicians and three dentists, resolving conflicts where needed.
- Assisted around 50 clients daily, welcoming them to the office and communicating with relevant staff.

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## Additional Experience

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### Cashier

McDonald's

May 2022 – July 2023  
Tulsa, OK

- Informed customers about updated service offerings, managing financial transactions.
- Collaborated with team members across four service areas, providing customers a seamless experience.
- Mediated customer complaints, remedying concerns with immediate low-cost solutions.

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## International Experience

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**Summer in London/Scotland**, Center for Advanced Global Leadership and Engagement

May 2025

- Visited businesses across the UK, learning international business principles.
- Researched marketing trends in England and Scotland, highlighting key insights for US employers.
- Developed cultural awareness by engaging in company tours in Edinburgh and London.

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## Achievements

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Dean's Honor Roll  
Spears Scholar Leader Program

January 2024 – Present  
August 2024 – Present

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## Leadership Experience

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**Treasurer**, Financial Management Association

August 2024 – Present

**Member**, Beta Alpha Psi

August 2024 – Present

**Ambassador**, Spears School of Business

August 2023 – May 2024